Bishal Gupta

Business Consultant - Project Management, Business Analysis & Reporting

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SKILLS

- **Tools Expertise**: Excel, Confluence, Canva, Slack, Salesforce, Figma, Power BI, Jira, MS Project, Visio.
- **Project Management**: Scrum, Agile and Waterfall Methodologies, Gantt Chart, Work Breakdown Structure.
- **Business Templates**: Data flow diagram, Business Process Models, Cases, Root cause Analysis, and SOPs.
- **Technical Skills**: Software Requirement Specification, Data flow diagram, Software Development Lifecycle
- **Analysis and Reporting**: KPI, Business Report, Competitor Analysis, Proposal, Financial Statements, P&L.

WORK EXPERIENCE

Business Development Analyst   **January 2024 – June 2024**
Techways Solution P. L.   *Australia*

- Collaborated with teams of 8 to document SOPs, business requirements and generate business plan - aligning app features and industry standards, designing docs using Figma/Canva leading to significant 120% efficiency.
- Directed comprehensive technical and functional documentation with user stories, enhancing clarity of deliverables and streamlining software development process by 15% through implementation of standardised SOPs.

Tech Sales and Customer Success Associate - MBA Co-op   **September 2023 – December 2023**
ODAIA Intelligence Inc.   *Toronto*

- Designed a robust data analysis framework for BA team for data consistency & privacy of clients by implementing data validation rules & advanced data encryption techniques, tangibly improving data analysis quality by 30%.
- Enhanced resources accessibility by developing centralised Notion hub, reducing response times by 20% through streamlining documentation, processes, and communication channels, while reducing onboarding time by 25%.

Project Manager (Entrepreneur)   **May 2018 – August 2022**
Sirohiya Construction P. L.   *Nepal*

- Delivered 12x ROI to stakeholders on exit by completing multi-million-dollar government projects on time, achieving 98% adherence to budget and project timelines through detailed planning and resource management.
- Increased company net worth by 450% by restructuring operations into supply, rental and construction divisions, implementing an integrated ERP system, and optimising resource allocation divisions to maximise profitability.

Quality Verification Engineering Intern   **August 2017 – December 2017**
Saankhya Labs P. L.   *India*

- Tested and verified TV white space devices to ensure compliance with 100% industry standards, using automated test scripts and performance testing tools to ensure the devices met all regulatory and technical requirements.
- Updated software versions and developed manuals, improving functionality 15% in the final product by addressing issues identified during testing and introducing feature enhancements that optimised device performance & use.

PROJECTS

Co-founder, Mentor at Career Mentorship Network   **August 2023 – Present**
Career Mentorship Network - Canada

- Founded and mentored 200 international students to bridge the gap between education and employability.

VP of Operations at DeGroote Entrepreneurship Club   **January 2023 – December 2023**
DeGroote Entrepreneurship Club - McMaster University

- Executed workshops and managed events for MBA students, inviting C-suite executives from diverse companies.

Social Advisor at Sanga Sangai NGO   **March 2016 – August 2022**
Sanga Sangai NGO - Nepal

- Advised on scholarships, career guidance, and life pathways for education-deprived children and youth in Nepal.

Chief Secretary at Janakpur Youth Network   **April 2016 – May 2019**
Janakpur Youth Network - Nepal

- Operated nationwide workshops and conferences helping empower youth for career and social empowerment.

Founder, President at Campus Learner Association   **February 2016 – January 2018**
Campus Learner Association

- Founded a college club focused on bridging the gap between education and employment, and organised workshops.

EDUCATION

Master of Business Administration- (Business Analytics)   **August 2022 – December 2024**
DeGroote School of Business, McMaster University, Burlington

Bachelor of Science (Honors) in Computer Networking and IT Security   **May 2015 - May 2018**
London Metropolitan University, Affiliated Islington College, Nepal

CERTIFICATIONS

- **PMP - Project Management Professional & Business Analyst Masters Course**
- **Design Thinking, MS Excel for Business, Story Telling for Influence**
- **Certified Risk Management FMEA ISO 31000 Expert**